



TREASURE COAST HOMELESS SERVICES COUNCIL, INC.
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Minutes meeting of the Treasure Coast Homeless Services Council, Inc.

August 19, 2016

This meeting took place at 10:00 am at Community Church, Vero Beach, FL

Present: Bradley Bernauer, Anita Cocoves, Sarah Conner, Shaun Fedder, Louise Hubbard, Jacqie Murphy, Leanne Sacino, Anthony Arroyo, Lori Badger, Lisa Beatty, Cynthia Beddow, Renee Bireley, Rev. Beth Bostrom, Jennifer Bresnahan,, Jean Bunten, Pennie Burke, Stacey Bush, Patricia Carbonneau, Renee Carol, Sarah Conner, Lorne Coyle, Vic Diaz, Catherine Dickerson, Penny Dietzen, Renee Deschenes, Sara Donovan, Emily Durham, Carolyn Fabrizio, Kelli Ganet, Leslie George, Schonna Green, Gabe Gresham, Joel Herman, Keith Hoylman, Bonnie Hürd, Dacia Jackson, Lalita Janke, Andrea Johnson, Kim Johnson, Lauren Johnson, Linda Kane, Jason Kittendorf, Karen Knapp, John Klier, Jesse Lewis, David Long, Kelly Long, Maria McGowan, Vanessa McGriff, Sharon McPeak, Marilyn McQueen, Stacy Malinowski, Connie Moorer, Tracy Morgan, Rob Morrison, Odetta Napoli, Cynthia Poole, Julianne Price, Rob Ranieri, , Annabel Robertson, Geoff Robinson, Lisa Romer, Carol Rosofsky, Odori Sanchez, Jane Sneed, Daphne Stewart, Wayne Teegarden, Scott Turner, Cathy Viggiano,

Bradley Bernauer, President, called for a motion to approve the minutes of the meeting of May 13, 2016
Approval was UNANIMOUS

Treasurer's Matters:

Shaun Fedder, Treasurer, reviewed 2016 Budget vs. Actual for the period ending June 30, 2016. Total Income was \$47, 533 over budget, due largely to accelerated grant payments. Total expenses were \$18,643 under budget, due largely to a reduction in payroll expenses. The budget is on target at mid year and variances are due largely to timing of payments and awards. Licensing for HMIS is expected to increase but will balance by the end of the year. Agency has robust reserves and is in good shape for the first half of the year. Shaun called for approval of the budget review from Board Members. Approval was unanimous.

Executive Director Matters

Project Priority Final Ranking Tool

Louise Hubbard, Executive Director, went over the final FL509 CoC Program Ranking Tool as presented in the packet and as presented on the website regarding the ranking and priority setting projects, including backup documentation for each project on the Priority Listing. Projects 1-15 were placed in Tier One based on the average score of all outcome measures as defined by HUD in the priority ranking process.

Project 16 became the "straddle project" with \$84,380 of the \$88,116 for PSH falling into Tier 2. Projects 16 and 17 ended up in Tier Two. All of the renewal projects are Permanent Supportive Housing (PSH) or Coordinated Intake and Assessment. HUD has called for reallocation of projects to accommodate new Rapid Rehousing Projects. There are no projects available for reallocation since all PSH is already dedicated to ending chronic homelessness and the new RRH projects are for chronically homeless families. We have already converted all of our Permanent Supportive Housing Beds to chronically homeless beds. Coordinated Intake and Assessment, our other project, is mandatory for Continuums of Care to be funded both on the State and Federal levels. These are all of our projects. That being the case, one HMIS and one PSH project are in Tier Two. The Tier One maximum amount we could request was \$1,446,832, which is 93% of our Annual Renewal Demand. Tier Two projects amounted to \$190,724. St. Lucie County submitted a complete new project for \$77,787, under the Bonus Category which is Rapid Rehousing for chronically homeless families. That project will also be submitted. A final APPROVED PROJECT RANKING WITH EXPLANATIONS, including every performance measure used to rank the projects is on the website: tchelpspot.org. It is very unlikely that projects below the funding line in Tier 1, will be funded because HUD has shifted its priorities away from PSH for chronically homeless in the new NOFA.

The full CoC membership was asked to vote to approve the CoC's FINAL PRIORITY LISTING for submitting the project ranking and the placement of projects in Tier One and Two. President Bradley Bernauer called for a vote. The vote on the final ranking was unanimous.

Anthony Arroyo and Robin Miller, IRC Rental Assistance Department, have taken the step of identifying between 17 and 20 persons who are currently in the above projects who potentially could transition off of the PSH grants to public housing tenant based rental assistance.

HUD has shifted its priorities to children and youth, especially those in special categories and has already begun to ask us what we have done for them during the past year.

PIT and HIC Data for our CoC does not record a large number of children who are in the new focus category of HUD. It also includes sexually exploited teens and young adults, as well as those who have gender identity issues, questioning, etc.

EMERGENCY SOLUTIONS GRANT – 2016

Louise presented an overview of the Emergency Solutions Grant awarded to the CoC. Information contained in the packet included the three year award amount, expected to be at least \$165,000 in direct services funding for each of three years. Eligibility Requirements for HP (Prevention) and RR (Rapid Re Housing), the list and explanation of required documentation, and a checklist of all required forms were reviewed by the group. All required forms to request financial assistance are available to participating partner agencies on our website. Agencies who have a signed, coordinated intake and assessment agreement will be able to use the funds as soon as the contract is signed. The packet also included file sequences for case files and the criteria for defining homelessness, according to HUD.

This ESG can be used to support housing a family for up to three months. Requirements are basic. If the family is homeless, there are no income requirements; if the family is NOT homeless, there is a 30% of area median income requirement limit. This CoC should be able to assist at least 80 families per year. If you are one of the agencies who participated in the conference call with TCHSC, Inc. on August 10, and signed the HMIS MOU agreement for Coordinated Entry and Intake, you will be able to participate in this funding. The meeting packet contains all of the required documentation to provide assistance. Qualified participating provider agencies can learn more about the intake, assessment, qualification and approval process for using ESG funds by calling 772-567-7790 extension 14.

Florida Institute Conference in Orlando, in October

Louise distributed the flier for the Annual Homeless Providers Conference sponsored by the Florida Coalition for the Homeless. This conference is where homeless services providers come together with national experts, state experts and each other at a conference which is specifically designed for our field. This is truly an operational conference. It is reasonably priced. This is a good opportunity to interact and learn from each other.

ClearingHouse

Every Dream Has A Price, Veteran's duplex is finally completed. Julianne Price explained the local governmental building and fire department requirements that drove the cost up 60% more than it should have and delayed the final CO for quite some time. Brad Bernauer stated that it is the nicest house in the neighborhood. Julianne thanked Treasure Coast Homeless Services for the grant funding from the Challenge Grant.

Lalita Janke, Camp Haven, reminded the group that Camp Haven is not an emergency shelter. She reported continuing to experience calls from referrals and agencies who expect Camp Haven to house single, unaccompanied males for a few days. She emphasized that Camp Haven is a transitional program, which has strict eligibility requirements.

MISS Inc. made a presentation regarding a family success story. A former residents' child who lived at MISS for quite some time with his family, has now been accepted to attend college, this Fall.

There being no further business, the meeting was adjourned.

Sincerely,

Louise Hubbard
Executive Director